

# BUDGET WORKSHEET

**SPACE A:** \_\_\_\_\_

PRODUCT	COUNT	PRICE
	x _____	= _____
<b>SUBTOTAL</b>	=	_____

**SPACE B:** \_\_\_\_\_

PRODUCT	COUNT	PRICE
	x _____	= _____
<b>SUBTOTAL</b>	=	_____

**SPACE C:** \_\_\_\_\_

PRODUCT	COUNT	PRICE
	x _____	= _____
<b>SUBTOTAL</b>	=	_____

**SPACE D:** \_\_\_\_\_

PRODUCT	COUNT	PRICE
	x _____	= _____
<b>SUBTOTAL</b>	=	_____

**SPACE E:** \_\_\_\_\_

PRODUCT	COUNT	PRICE
	x _____	= _____
<b>SUBTOTAL</b>	=	_____

**SPACE F:** \_\_\_\_\_

PRODUCT	COUNT	PRICE
	x _____	= _____
<b>SUBTOTAL</b>	=	_____

# SAMPLE BUDGET WORKSHEET

## SPACE A: OFFICE (3)

PRODUCT	COUNT	PRICE
DSK-11	x 1	= 1325
TSK-3	x 1	= 220
GST-4	x 1	= 135
	x =	
	x =	
	x =	
SUBTOTAL	=	1680

## SPACE B: EXEC. OFFICE

PRODUCT	COUNT	PRICE
DSK-11	x 1	= 1325
TSK-1	x 1	= 285
GST-135	x 2	= 270
	x =	
	x =	
	x =	
SUBTOTAL	=	1880

## SPACE C: CONFERENCE

PRODUCT	COUNT	PRICE
CFE-5	x 1	= 1045
TSK-8	x 10	= 1800
	x =	
	x =	
	x =	
	x =	
SUBTOTAL	=	2845

## SPACE D: LOBBY

PRODUCT	COUNT	PRICE
GST-3	x 3	= 330
LBY-9	x 1	= 355
	x =	
	x =	
	x =	
	x =	
SUBTOTAL	=	1345

## SPACE E: SMALL OFFICE

PRODUCT	COUNT	PRICE
DSK-5	x 1	= 615
TSK-3	x 1	= 220
	x =	
	x =	
	x =	
	x =	
SUBTOTAL	=	835

## SPACE F:

PRODUCT	COUNT	PRICE
	x =	
	x =	
	x =	
	x =	
	x =	
	x =	
SUBTOTAL	=	Ø



# PROJECT BUDGET ESTIMATE

	SUBTOTAL	COUNT	PRICE
SPACE A:	_____	x _____	= _____
SPACE B:	_____	x _____	= _____
SPACE C:	_____	x _____	= _____
SPACE D:	_____	x _____	= _____
SPACE E:	_____	x _____	= _____
SPACE F:	_____	x _____	= _____
		<b>PROJECT TOTAL</b> =	<b>_____</b>

Please note that product estimates do not include labor for delivery and installation.

## PROJECT NOTES:

## PURCHASE GUIDELINES

- Quick-ship options are available for most products.
- Product warranties are specific to each product.
- Prices shown are before tax. Delivery and installation options available.
- Reversible components allow for designer placement in your space.
- Modular desking allows you to add or remove components to create the perfect desk.
- All desking is sized and priced to fit most standard size offices — you can increase or decrease the size of components upon request.
- Product and finish samples are available for most products.

# SAMPLE PROJECT BUDGET ESTIMATE

	SUBTOTAL	COUNT	PRICE
SPACE A:	1680	x 3	= 5040
SPACE B:	1880	x 1	= 1880
SPACE C:	2845	x 1	= 2845
SPACE D:	1345	x 1	= 1345
SPACE E:	835	x 1	= 835
SPACE F:		x	=
PROJECT TOTAL			11,945

Please note that product estimates do not include labor for delivery and installation.

## PROJECT NOTES:

- NEED TO ✓ LOBBY DIMENSIONS.
- ASK ABOUT HUTCH OPTIONS.

## PURCHASE GUIDELINES

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- Reversible components allow for designer placement in your space.
- Modular desking allows you to add or remove components to create the perfect desk.
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